

# Willoughby South District XC

FROM: Jim Mormino, Athletic Director, Willoughby South High School

DATE: September 20, 2016

SUBJECT: District Cross Country Meet- Division I & II

Enclosed is information relative to the District Cross Country Meet at the Willoughby South High School Campus on **Saturday, October 22, 2016**.

**Please read all the information**, paying particular attention to the instructions relating to parking at the site and to this year's on-line entry procedure. I need your complete cooperation to insure we do not have any race day administration problems.

**Please make any race day changes to your roster at least ½ hour prior to the start of each race. You are required to make these changes to the scoring official located in the "Check-in" area!**

If you have further questions, or if you need clarification on any matter relating to this event, please feel free to contact Jim Mormino – Athletic Director at: Office- 440-975-3631, cell 440-773-4239 or [james.mormino@weschools.org](mailto:james.mormino@weschools.org)

**Please email OHSAA Eligibility Report by October 19, 2016.**

## District Cross Country Divisions:

- Division I: Brush, Cleveland Hts., Euclid, Harvey(B), Hudson, John Hay, Lake Catholic(B), Madison, Mayfield, Mentor, Nardon, North, Revere(B), Riverside, Shaw, St. Joseph Academy (G), South, Twinsburg
- Division II: Beachwood, Beaumont(G), Chagrin Falls, Cleveland Central Catholic, Conneaut, Edgewood, Field, Geneva, Harvey(G), Hathaway Brown(G), Jefferson, Lake Catholic(G), Laurel(G), Martin Luther King, NDCL, Orange, Perry, Revere(G), Steetsboro, West Geauga

**Willoughby South District Cross Country**  
**Saturday, October 22, 2016**  
***Willoughby South High School, 5000 Shankland Rd., Willoughby, 44094***

Time Schedule:

11:00am	Site opens for teams and spectators
11:00-12:45pm	Pick-up race day packet and course walking (see map for location)
***	½ Hour Before Each Race: Computer Roster Changes due at Check-in area/Coaches Meeting
1:00pm	Division I- Boys Race
<b>1:40pm</b>	<b>Division II- Boys Race</b>
2:20pm	Division I- Girls Race
<b>3:00pm</b>	<b>Division II- Girls Race</b>

Notes:

- Each Team can enter a maximum of seven (7) runners.
- Athletes need to check in at the starting line no later than 15 minutes prior to the race.
- All timing will be done by Greater Cleveland XC- Chip Timing Division. They will provide live results and team results.
- There are no markings permitted on the course, other than those provided by meet management. The course will be marked at the 1 mile, 2 mile and each kilometer. A violation of this rule will lead to a disqualification of any team involved.
- The area of competition will be defined as the actual course and the area surrounding the start/finish area. Coaches should remind all participants that they must abide by the OHSA rules concerning conduct inside that defined area.
- Restrooms are available in the high school and out at the stadium. Portable toilets are located in the stadium as well.

School Representative:

- No team or individual will be allowed to compete in the District Race unless a coach or a person authorized by the Board of Education is present throughout the meet. Teams and individuals unaccompanied will be disqualified.

Practice:

- There will be no practice sessions. The course is closed.

#### Entries:

- **ALL ENTRIES MUST BE SUBMITTED ELECTRONICALLY, PLEASE FOLLOW THE INSTRUCTIONS INCLUDED IN THIS PACKET. THE DEADLINE FOR ON-LINE ENTRY IS 10:00PM ON OCTOBER 19, 2016. [www.baumspage.com](http://www.baumspage.com)**
- When you arrive at the meet, please go to the Check-in area to obtain your team packet.
- Coaches must submit the verification form at the time of check-in

#### Team Camps:

- See campus map for location of camps. Team camps will be located in the football stadium.

#### Concessions:

- District Cross Country shirts will be available for sale the day of the meet. Please plan to bring funds if you are planning a purchase.
- Concessions will be open at the site for participant and spectator refreshments.
- Concessions will be available in the stadium and in the school

#### Bus/Van Parking:

- All bus/van parking will be in the gravel lot on the west side of the football stadium. Please enter through the Euclid Ave. Entrance. Please disregard the "Do Not Enter" signs.

#### Meet Day Parking:

- Please reference the facility layout for parking details.
- Parking will be \$3.00 per car.
- SPECTATORS can enter via Shankland. The high school has two lots available for parking (main lot and the upper lot- located on the corner of 84 and Shankland). The middle school lot will be used for workers and officials. Additional parking will be available at the Willoughby Pool.
- Please feel free to copy the parking information and email/communicate it to your team members and parents. We would appreciate this information getting to parents and spectators.
- NO PETS ALLOWED!

# 2016 OHSAA District Cross Country Tournament

## Online Entry Instructions

Entries must be submitted online at [www.baumspage.com](http://www.baumspage.com)!

The Entry Window will open at **8:00 AM, Sunday, September 18.**

The Entry Window **will close precisely at 10:00 PM, Wednesday, October 19!**

### District Tournament Entry Procedure:

1. **Fax** a copy of the **Eligibility Certificate** to 440-602-4179, **mail**, or **e-mail** to the Tournament Manager **before Wednesday, Oct. 19th!**
2. Use the **Online Entry Form** at [www.baumspage.com](http://www.baumspage.com) to submit entries **before the deadline listed above!**
  - a) Late entries will not be accepted without OHSAA permission and a possible \$150 Late Entry Penalty!
  - b) Please note: **All user accounts from 2015-2016 were retained, but the associations with the schools and teams were deleted. High school athletes from last season were advanced one grade level and retained. Please review your roster and delete any athlete that did not return.** Use links below • **Coaches** • for team and athlete entry.
  - c) **If you already have an account for 2016**, go to [www.baumspage.com](http://www.baumspage.com) and use **Online Entries** or **Login** to access your account.
  - d) **If you do not have an account**, use **Online Entries | Apply here** to create your account.
3. Use • **Coaches** • | **Select Teams** to select your **School**.
  - a) Click **Get available Teams** and then **Make me the Coach**. Repeat for other gender.
4. Use • **Coaches** • | **Cross Country | Modify Athletes** to enter your alphabetic roster.
  - a) Use Upper and Lower Case! **Check carefully! All names import exactly as listed!**
  - b) You may enter athletes one at a time by filling in name and grade, then **Add Athlete**.
  - c) Or you **can import your complete roster by pasting them** from an Excel file. Use one row per athlete: First Name, Last Name, and Grade. Highlight and paste into textbox, then click **Import Athletes**.
5. Use • **Coaches** • | **Cross Country | Submit Rosters** to enter them in the tournament.
  - a) Select your team and click **Get Available Events**.
  - b) Select **the correct district** and **correct division** then click **Get Roster**.
  - c) Click on **None** and select up to 7 athletes that you intend to enter.
    - i) Click **Submit Roster** to save the entries.
    - ii) Click **Get Printable Roster** to print a copy for your records.
      - a) Only the athletes listed on the **Confirmation Form** are entered in the tournament!
  - d) If there are errors or an athlete is missing, use **Modify Athletes** to make the correction and **Submit Rosters** to submit entries again.
6. **Create your account and submit a tentative roster early! Don't wait until the deadline!**
  - a) Login anytime before the entry deadline to make changes online.
  - b) **Changes may be made at tournament check-in** as long as the athlete is included on the Eligibility Certificate!
7. **If there are any problems with the Online Form**, click the **Contact Us** link and submit a **Help Request!**
  - a) Please allow up to 8 hours for a response! \*Most responses will be in less than 4 hours.
  - b) Call Gary Baumgartner at 513-594-6154 or Terry Young at 740-517-0195 if you need immediate help!

**Entry Window closes precisely at 10:00 PM  
on Wednesday, October 19<sup>th</sup>!**

**District Cross Country Championship  
Saturday, October 22, 2016  
LINE UP CHANE**

**TEAM NAME:** \_\_\_\_\_

**COACH NAME:** \_\_\_\_\_

***PLEASE PRINT CLEARLY! Submit this form at the Check-in Area at least 30  
minutes prior to the scheduled race time.***

**GIRLS**

REGISTERED ATHLETE NAME	BIB #	NEW ATHLETE NAME
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**BOYS**

REGISTERED ATHLETE NAME	BIB #	NEW ATHLETE NAME
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION**  
4080 Roselea Place, Columbus, Ohio 43214  
Ph: 614-267-2502 Fax: 614-267-1677  
Web site: [www.ohsaa.org](http://www.ohsaa.org)

**OHSAA CROSS COUNTRY COACH'S VERIFICATION OF SPORTING  
CONDUCT/LEGAL EQUIPMENT AND UNIFORMS  
FOR USE IN REGULAR SEASON AND OHSAA TOURNAMENT COMPETITION**

**SCHOOL NAME** \_\_\_\_\_

**DIVISION** \_\_\_\_\_ **BOYS** \_\_\_\_\_ **GIRLS** \_\_\_\_\_

**HEAD COACH'S NAME** \_\_\_\_\_

OHSAA standards require contest officials to enforce all NFHS rules relating to sporting conduct, ethical behavior and legal uniforms and equipment. Acts that intend to demean opposing competitors, team members, spectators and officials are not in keeping with the ideals of interscholastic athletics and will not be tolerated. Let this competition reflect mutual respect!

NFHS track and field and cross-country rules require the referee to meet with the head coach and captains to explain the expectations of good sportsmanship throughout this competition. In addition, the head coach is responsible for verifying to the referee/starter that all competitors are properly equipped (legal uniforms, legal equipment and no jewelry) in compliance with NFHS rules.

In all OHSAA tournament competition and in any multi-team or invitational competition that would make it difficult for the referee to meet personally with all coaches and captains, all coaches shall agree to the following:

**COACH'S VERIFICATION**

I certify to the tournament referee that all contestants under my supervision are legally equipped, attired in legal uniforms, including the required number on the back of the uniform, and free of all jewelry in accordance with NFHS rules. I further certify that all student-athletes and other team personnel have been advised of their responsibilities relative to good sporting conduct during this competition.

Coach's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN THIS FORM TO TOURNAMENT PERSONNEL AT THE TIME OF  
PACKET PICK-UP.**



# Willoughby South Cross Country Facility Layout

## Team Camp Areas

(Not by Building!) – Teams are to set up in the stadium. Restrooms are available under the home team bleachers, as well as portable toilets around the stadium.

## Parking

**Buses/Vans** - Enter into the area at the **RED** arrow, off Euclid Avenue to drop off teams & park.

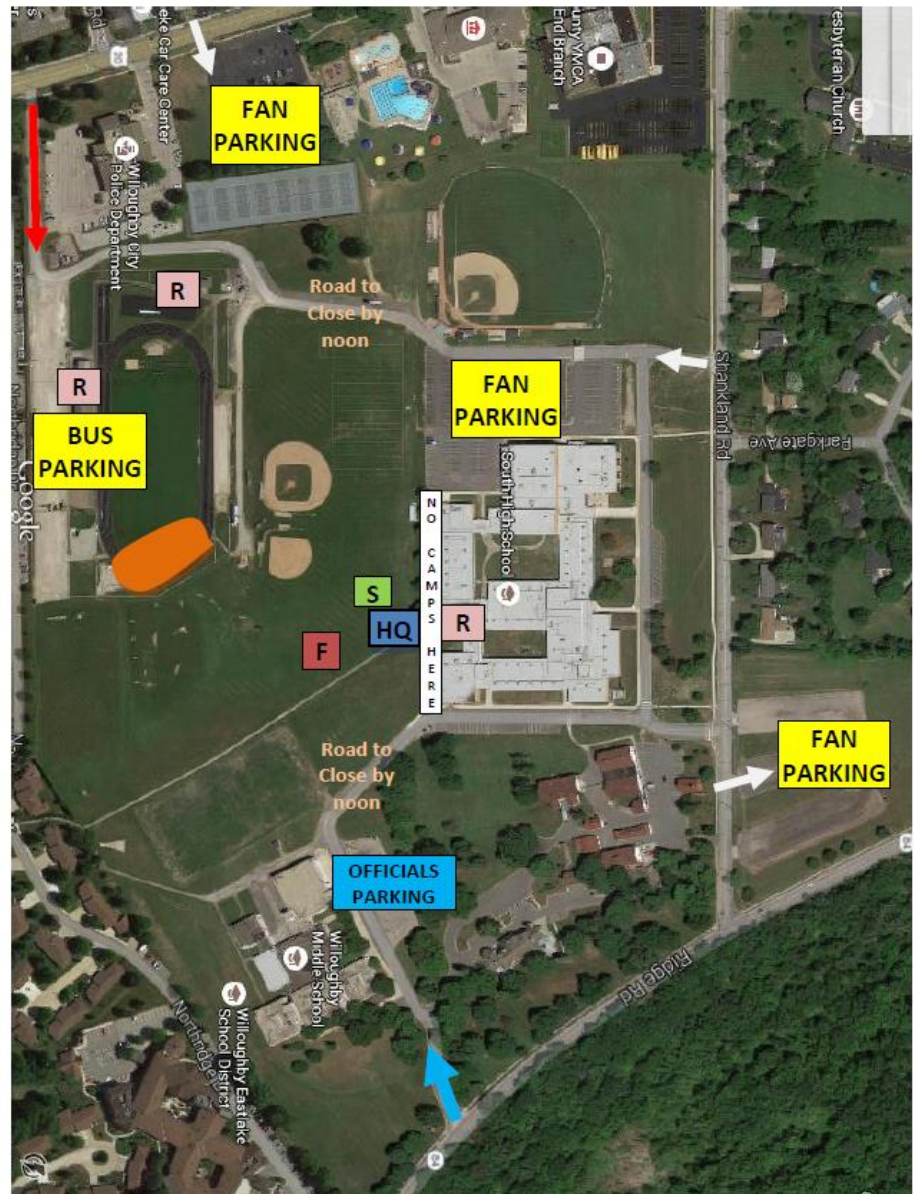
**Spectators** - Enter into parking lots through the **WHITE** arrows and park in marked spots.

**R = Restrooms**

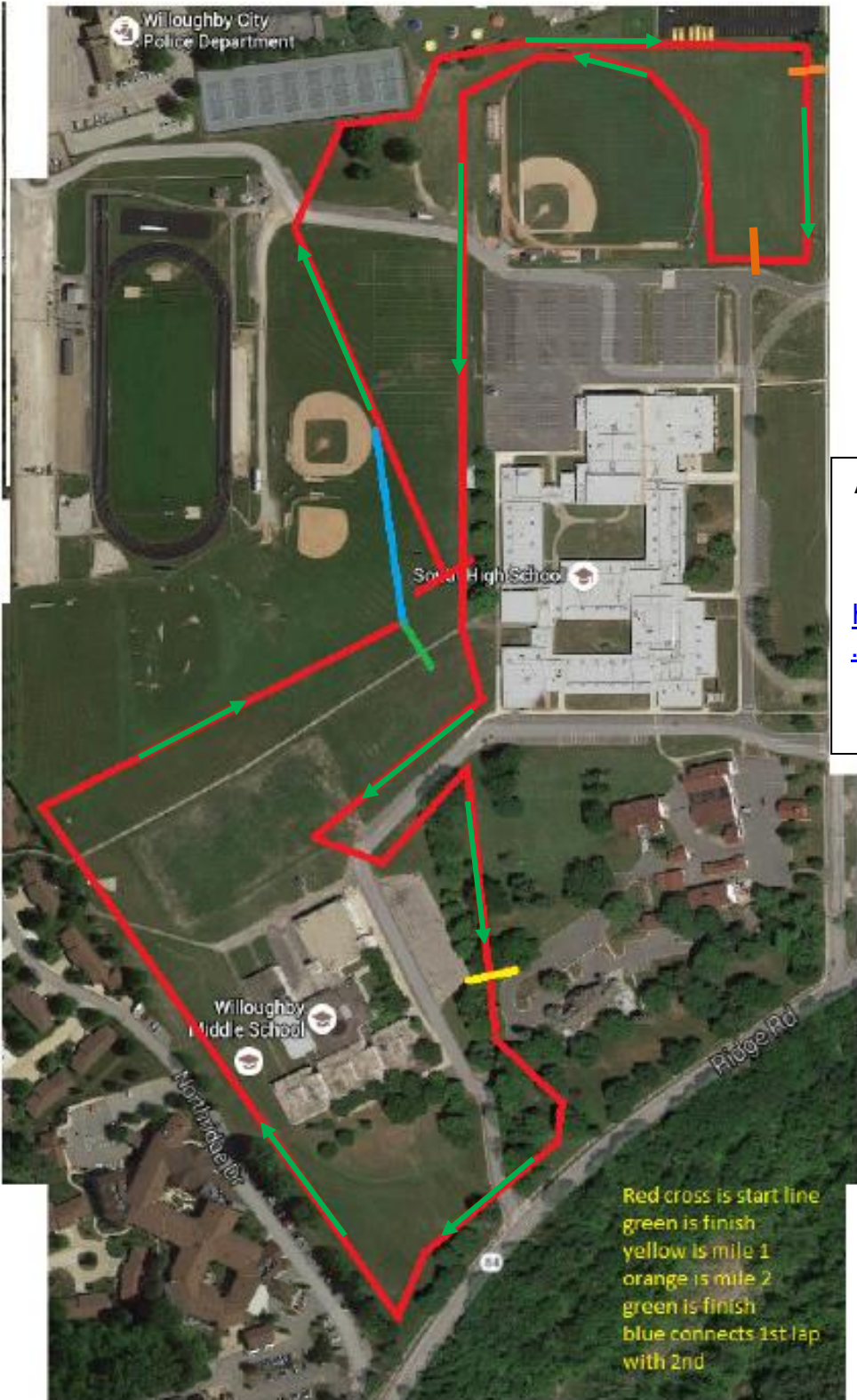
**S = Starting Line**

**F = Finish Line**

**HQ = Check-in & Concessions**



# Willoughby South Cross Country 5K Course



An interactive version of the course may be seen at:

<http://www.mapmyrun.com/routes/fullscreen/831095329/>

An interactive version of the course may be seen at:

<http://www.mapmyrun.com/routes/fullscreen/831095329/>

Red cross is start line  
green is finish  
yellow is mile 1  
orange is mile 2  
green is finish  
blue connects 1st lap  
with 2nd